

國立內埔高級農工職業學校

校務系統成績登錄

實習科目成績流程

1

成績輸入

學期成績輸入完成後，試算欄位會有成績跑出。

The screenshot shows a成绩输入 (Grade Input) interface. At the top, there are buttons for '操作' (Operation), '成績管理' (Grade Management), '匯出報表' (Export Report), and '試算成績未輸入以0分計算' (Trial scores not entered are calculated as 0). On the right, there are buttons for '批次' (Batch) and '儲存' (Save). The main area is a table with four columns: '及格/補考標準' (Pass/Fail Standard), '課程成績' (Course Score), '試算' (Trial Score), and '學期成績(優先輸入)' (Semester Grade (Priority Input)). The '試算' column is highlighted with a red box. The '試算' column contains values like 80, 0, 0, etc. The '學期成績' column contains values like 100%, 80, etc. Below the table, there are sections for '成績輸入' (Grade Input) and '特殊成績輸入方式及計算規則' (Special Grade Input Method and Calculation Rules).

2

「課程成績」代入

點選「批次」後再點選「代入試算成績」，此時「課程成績」會自動輸入。如需調整成績可於此直接點選該生課程成績欄位進行登打。

The screenshot shows the same grade input interface as the previous step. The '批次' (Batch) button is highlighted with a red box. A dropdown menu is open next to it, showing options: '課程成績' (Course Grade), '代入試算成績->課程成績匯入' (Import Course Grade via Trial Score), and '匯入課程成績' (Import Course Grade). The '試算' column is highlighted with a yellow box. The '試算' column contains values like 80, 0, 0, etc. The '學期成績' column contains values like 100%, 80, etc. The right side of the screen shows the '成績輸入' (Grade Input) and '特殊成績輸入方式及計算規則' (Special Grade Input Method and Calculation Rules) sections.

3

成績確認並儲存

請再次確認所有欄位成績，如欄位左上方出現紅點，表示成績「尚未」儲存。經確認無誤後，務必按下右上方「儲存」鍵。恭喜成績輸入完成！

The screenshot shows the final grade input interface. All cells in the '試算' (Trial Score) column now contain values like 80, 0, 0, etc., indicating they have been entered. The '儲存' (Save) button is highlighted with a red box. The right side of the screen shows the '成績輸入' (Grade Input) and '特殊成績輸入方式及計算規則' (Special Grade Input Method and Calculation Rules) sections.